



**F. No.** NESTS/H-1/34/NABET/2024-25/1575

**Dated:** 06<sup>th</sup> March, 2025

The Principals,  
All functional EMRSs,

**Subject: - Identification of gaps (infrastructure and other items) through NABET-QCI-reg.**

In continuation of the Ministry of Tribal Affairs' commitment to enhancing the quality of education and holistic development in Eklavya Model Residential Schools (EMRS), the National Accreditation Board for Education and Training (NABET), Quality Council of India (QCI), an autonomous body under the Ministry of Commerce and Industry, has been engaged to conduct a survey across all functional EMRS.

This initiative aims to identify and bridge gaps in infrastructure, academics, sports, and other essential areas while ensuring the effective alignment of resources and funding to address the specific needs of each school. The survey will cover all 477 functional EMRS, and data will be collected based on a structured framework developed for this purpose. Additionally, NABET has designed an IT platform to facilitate streamlined data collection, and onsite surveys will be conducted in each school as part of this process.

In this regard, all EMRS Principals are requested to extend full cooperation to the NABET-QCI team during their visits. All necessary documents, relevant records, and information, as detailed in Annexure I, must be prepared in advance and should be readily available to the survey team. Further, schools are encouraged to consider this exercise as a collaborative effort aimed at improving the overall quality of education and facilities.

The visits are likely to take place within a week. The school wise visit programme of NABET team would be communicated in due course.

For any queries or assistance, Mr. Saurabh Arora, Deputy Director, NABET-QCI, may be contacted at saurabh.arora.nabet@qcin.org or +91-999964452. Your active cooperation will play a pivotal role in this effort to uplift tribal education and ensure the success of this initiative.

For any further queries or clarification, please feel free to contact the undersigned.

This may kindly be treated as MOST URGENT.

**Encl:** As above.

  
(Anupam Sonalkar)  
Joint Commissioner, NESTS.

**Copy to:**

- i) The Principal Secretary, Tribal Welfare Department, Government of State for information.
- ii) The Nodal Officers, State/UTs EMRS Societies, (as per list) for information and necessary action please.

**ANNEXURE I**

<b>1</b>	<b><u>Name of the School</u></b>						
<b>2</b>	<b><u>Name of Principal</u></b>			<b><u>Subject at PG Level</u></b>			
<b>3</b>	<b><u>Name of Vice-Principal</u></b>			<b><u>Subject at PG Level</u></b>			
<b>4</b>	<b><u>Address of School</u></b>						
<b>5</b>	<b><u>State</u></b>						
<b>6</b>	<b><u>District</u></b>						
<b>7</b>	<b><u>Block</u></b>						
<b>8</b>	<b><u>Telephone</u></b>						
<b>9</b>	<b><u>Fax Number (If available)</u></b>						
<b>10</b>	<b><u>Email ID</u></b>						
<b>11</b>	<b><u>Affiliation of School</u></b>	<b><u>CBSE</u></b>			<b><u>Affiliation Number:</u></b>		
		<b><u>State Board</u></b>			<b><u>Valid Up to:</u></b>		
		<b><u>Any other Board (Write Name)</u></b>					
<b>12</b>	<b><u>CBSE Affiliation Procedure Status</u></b>	<b><u>Section Add on</u></b>	<b><u>Oasis Portal</u></b>	<b><u>Upgradation of School</u></b>	<b><u>Extension issue</u></b>	<b><u>Preponement of session</u></b>	<b><u>NA</u></b>
<b>13</b>	<b><u>Availability of School Website</u></b>	<b><u>Yes/No</u></b>					
<b>14</b>	<b><u>If Yes, Mention Link</u></b>	<b>_____</b>					
<b>15</b>	<b><u>Whether School is registered in PFMS</u></b>	<b><u>Yes/No</u></b>			<b><u>If yes, whether expenditure is done through PFMS- Yes/No (Reason If not followed)</u></b>		
<b>16</b>	<b><u>Total area of the school (In Acres)</u></b>						
<b>17</b>	<b><u>Proximity to nearby PHC, Hospital (In KM)</u></b>						
<b>18</b>	<b><u>Total Number of students (Community Wise)</u></b>	<b><u>ST Students -</u></b>					
		<b><u>PVTG Students -</u></b>					
		<b><u>Non –ST Students -</u></b>					

### **Documents to made available to Survey Team**

1. Details for Accession register for Library , reference Books details, Competitive Examination Books details, Fiction Books details, Non-fiction Books & Encyclopaedias details, subscribed e-books details, Periodicals (Newspaper, Educational research), Magazines, Journals & Dailies (Newspaper, editorials, classified) details.
2. Joining letters of all available Teaching staff (Both Regular & Guest faculty).
3. Joining letters of all available Non-Teaching Staff.
4. Details & document required of Training attended by Teaching and Non-Teaching Staff Empowering Staff.
5. Details of academic performance class- wise in each subject.
6. Details & document required of participation of students at District/State/National/SGFI levels.
7. Details of activities of Scouts and Guides, NCC & club activities.
8. Details of Sports & Co-Curricular Activities participated in EMRS/ Region/ National Level.
9. Details & documents required of Financial Checklist.
10. Blueprint of premises & Land document.
11. Affidavit/Documents related to land transfer required.
12. Maintenance register record required.
13. Maintenance of M&R complaint register as per NESTS instruction.
14. Expenditure details for maintenance of Playground.
15. Procurement register/record details with Budget Allocation Documents & Stock Register.
16. Annual Register of Fixed assets & Inspection Details.
17. Details of inter-house competitions & activities register, house meeting records, house attendance register.
18. Academics Internal records, skill development program, academic calendar, time table, attendance register & book receiving register.
19. Daily amenities distribution register, daily attendance register, movement register & disciplinary action register in hostel
20. Accident registers record & sick record register for boarders.
21. Food tasting register, Mess stock & inventory register, Mess management committee register containing MOM.
22. Inventory & practical records of labs, Inventory register of ICT.
23. Academic performance record of 10 & 12 for last 2 years & last 1-year records for rest of the classes.
24. Annual activities calendar, record of cultural & Literary Activities, Participation record of students at national, state & school level.
25. Annual maintenance of instruments & Stock register of lab.
26. Record of competitive classes schedule & vocational training program.
27. Sanitary napkin distribution record.
28. Records of support staff & attendance register.
29. Record of replacement of equipment
30. Internal audit records (If applicable) & Expenditure utilization certificate