

राष्ट्रीय आदिवासी छात्र शिक्षा समिति

(जनजातीय कार्य मंत्रालय के अंतर्गत
एक स्वायत्त संस्थान, भारत सरकार)
भू-तल, गेट नंबर-3ए, जीवन तारा बिल्डिंग,
संसद मार्ग, नई दिल्ली-110001
दूर. 011-23340280



National Education Society for Tribal Students

(An Autonomous Organization under
Ministry of Tribal Affairs, Govt. of India)
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NESTS/Finance/EMRSSocietiesFinance/160/202122

Date: 27.05.2024

To,

The Commissioner/Member Secretary/Director,
State/UT EMRS Society

Subject: Release of revised policy regarding release of funds under Grant-in-aid General to State/UT EMRS societies and request for submission of budget estimate for the F.Y. 2024-25 & annual audited statement with utilization certificate-reg.

Sir/Ma'am,

With reference to the subject cited above, I am directed to communicate that a revised policy regarding release of funds under Grant-in-aid General to State/UT EMRS societies has been finalized and is attached herewith.

2. Further, it is also requested to submit budget estimate for FY 2024-25, annual audited statement with utilization certificate and remittance of interest earned on unspent recurring GIA fund to CFI, MoTA for the FY 2023-24.

This issues with the approval of the competent authority.

Yours sincerely,

Encl: As above.

(Gaurav Pawar)

Deputy Commissioner (Finance)

Copy to:

1. Principal Secretary, Tribal Department, State Government.
2. PS to Commissioner, NESTS

Policy for Release of funds under Grant-in-Aid - General
to State/UT EMRS Societies

Rationale for change in procedure for disbursement of GIA Fund to State/UT EMRS Societies

In order to streamline disbursement of the Grant-in-Aid fund to State/UT EMRS Societies on half yearly basis, it is informed that information and data shall be submitted by State Societies on half yearly basis. It is also desired that information and data should be submitted through Communication Module of MIS portal of EMRS. State/UT EMRS Societies are duly conversant with the use of said module. Any information not received through Communication Module of MIS would not be considered.

Procedure:

In view of above, State/UT EMRS societies are requested to prepare the budget estimate for FY 2024-25 based on actual requirement of funds. State Societies shall submit the fund demand as per the below: -

- State Societies shall assess the annual demand in the beginning of every Financial Year.
- The Estimated Annual Expenditure may be worked out as per **Annexure I**. The Estimated Annual Expenditure may also be bifurcated on a half yearly basis.
- The demand calculated as per Annexure I & II will be submitted by the state societies on half yearly basis through the correspondence module. The timeline for submitting the half yearly demand is as follows: -

Period	Timeline for submission of Estimates	Timeline for release of funds by NESTS	Documents Required
April to September (H1)	On or before 20 th April	On or before 7 th May	1. Un-audited utilisation certificate of previous year 2. Detailed plan for Capital Expenditure during the year 3. Annexure-I 4. Annexure-II
October to March (H2)	On or before 20 th September	On or before 7 th October	1. Audited utilisation certificate of previous year with Audited Financial Statements 2. Annexure-I 3. Annexure-II

- While submitting requirement of funds, State Societies will submit the latest fund utilisation status so as to assess the balance unutilised GIA fund lying in the hands of State/UT EMRS Societies as per **Annexure II**.
- Total number of schools & students' enrolment mentioned in fund demand should be matched as per MIS Portal. In case any difference least of students numbers shall be considered for release of funds under recurring head.
- Information and data must be provided through Communication Module of MIS portal of EMRS. Any demand received otherwise physically or on email shall not be entertained.

Annexure-I

State/UT Society shall submit the information in component-wise format (shall follow revised detailed recurring-cost guidelines send vide letter no. NESTS/Finance/EMRSSocietiesFinance/160/2021-22 dated 15.11.2022).

Name of the State Society:			
No. Of Schools Functional			
Total No. of Students as per MIS portal			
Total Eligible Fund @ Rs. 1.09 Lacs per Student		Rs.	
S. No.	Component	Estimated Expenditure may be incurred during the FY 2024-25 (as per Revised detailed guidelines)	Percentage (as per Revised detailed guidelines)
1.	Staff Salary		
2	Direct Expenditure on Students		
3	Operational Expenditure		
4	Expenditure on academic & Co-Curricular activities		
5	Administrative Expense of State Societies		
6	Funds for Capital expenditure estimates should be accompanied with details of item-wise estimate)		
	Total (Except Centralized activity funds)		(Total percentage not to be exceed 98.09%)

Half yearly break-up of Estimated Annual Expenditure

(Amount in Rs.)			
S. No.	Component	April to September (H1)	October to March (H2)
1	Staff Salary		
2	Direct Expenditure on Students		
3	Operational Expenditure		
4	Expenditure on academic & Co-Curricular activities		
5	Administrative Expense of State Societies		
6	Funds for Capital expenditure		
	Total (Except Centralized activity funds)		

Annexure-II

Detail of utilisation of recurring grant-in-aid fund

(Amount in Rs.)

Particulars		Opening Balance as on 01.04.2024	Fund Received during the current FY (till date)	Total Available Fund	Actual Expenditure incurred during current FY (till date)	Balance available as on date	Fund Requested for this period	Remarks, if any *
		I	II	I + II = III	IV	III - IV = V		
Salary Expenses								
Teaching Staff								
Non-Teaching Staff								
Total	(a)							
Other Recurring Expenses - except salary	(b)							
Capital Expenditure - Procurement of fixed assets *	(c)							
Total Expenditure	(a+b+c)							

Note : *Enclose the detailed plan while requesting fund for Capital Expenditure.