

राष्ट्रीय आदिवासी छात्र शिक्षा समिति  
(जनजातीय कार्य मंत्रालय के अंतर्गत  
एक स्वायत्त संस्थान, भारत सरकार)  
भू-तल, गेट नंबर-3ए, जीवन तारा बिल्डिंग,  
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**National Education Society for Tribal Students**

(An Autonomous Organization under  
Ministry of Tribal Affairs, Govt. of India)  
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**NESTS/NESTS-Circulars/129/2025-26**

**Dated: 09/10/2025**

To,  
The Principals,  
All EMRSs

**Subject: Guidelines for constitution of EMRS Management Committee in schools– reg.**

Sir/Madam,

Please find attached herewith (**Annexure – I**) the guidelines for constitution of EMRS Management Committee for kind information and necessary action at your end.

This issues with the approval of the competent authority.

**Encl.:** As Above.

Your faithfully,

-sd-

(Kumud Kushwaha)  
**Deputy Commissioner**

Copy to:

1. The Nodal Officers, State/UT EMRS Societies.
2. PS to Commissioner, NESTS.
3. NESTS' Website

**EMRS MANAGEMENT COMMITTEE**

In order to ensure effective administration, financial accountability, and smooth functioning of Eklavya Model Residential Schools, a EMRS Management Committee will be constituted in each school. The Committee which will be headed by District Collector acts as the key body to oversee academic, administrative, and developmental activities, while also facilitating community participation in the overall growth of the institution. It safeguards transparency in utilization of funds, supervises school operations, and provides guidance for continuous improvement.

**A. Composition of the EMRS Management Committee:**

1	District Magistrate/Collector/Deputy Commissioner	Chairman
2	District Education Officer	Member
3	Executive Engineer of P.W.D. (Building)	Member
4	Chief Medical Officer	Member
5	Vice Principal/ Senior most teacher of the school	Member
6	District Tribal Welfare Officer /DWO/PO/PA, ITDA (whose nomination is to be approved by the Chairman, EMRS who is the competent authority)	Member
7	Principal of nearby Senior Secondary School preferably a residential school	Member
8	Two representatives from parents (One male and one female to be nominated by Chairman, EMC)	Member
9	Principal of Concerned EMRS	Member Secretary

**B. Functions/ Powers of the Management Committee:**

- i. To exercise control over expenditure from funds raised by NESTS for the school, ensuring proper custody, correct disbursement, and accurate maintenance of accounts.
- ii. To prepare and scrutinize budget estimates for the next financial year, including justification for recurring and new items of expenditure (e.g., furniture, equipment, non-repair building items).
- iii. To exercise general supervision over the proper running and functioning of school including maintenance of discipline among students as well as members of staff.
- iv. To exercise general supervision over smooth functioning of the school, including maintenance of discipline among students and staff.
- v. To Supervise the functioning of hostels, including catering and overall welfare management.
- vi. To make suggestions for any improvement or reform or procedural changes for effective functioning of the school.
- vii. To assist the school to secure local assistance and cooperation to strengthen the working and growth of the institution.
- viii. To scrutinize and approve the Annual Report of the Vidyalaya

**C. Tenure:**

- i. The Chairman of a EMC will be District Magistrate/ Collector/ Deputy Commissioner of the District in his ex-officio capacity.
- ii. The Principal of the School will be the Member Secretary.
- iii. The tenure of members will be three years, with eligibility of re-nomination.
- iv. Members shall continue in office beyond their term until the reconstitution of the Committee
- v. For newly established schools, the Principal will submit a proposal for constituting the Management Committee through the State/UT EMRS Society to NESTS for approval, which will function until a regular committee is constituted.

**D. Frequency of Meetings**

- i. The committee shall meet at least once in a quarter.
- ii. Special meetings may be convened by the chairman as and when necessary.