

राष्ट्रीय आदिवासी छात्र शिक्षा समिति
(जनजातीय कार्य मंत्रालय के अंतर्गत
एक स्वायत्त संस्थान, भारत सरकार)
भू-तल, गेट नंबर-3ए, जीवन तारा बिल्डिंग,
संसद मार्ग, नई दिल्ली-110001
दूर. 011-23340280



National Education Society for Tribal Students

(An Autonomous Organization under
Ministry of Tribal Affairs, Govt. of India)
Ground Floor, Gate No.3 A, Jeevan Tara Building,
Parliament Street, New Delhi-110001
Telephone No. 011-23340280
वेबसाइट/Website: www.tribal.nic.in
Email: nests-tribal@tribal.gov.in

NESTS/Finance/EMRSSocietiesFinance/160/2021-22

Date: - 23.01.2026

To,

The Commissioner/Director/Member Secretary,
All State/UT EMRS Societies

Subject: i. Guidelines for Cheque Signing Authority.

ii. Disbursement of Repair & Maintenance Component of Recurring Grant to EMRS

Sir/Madam,

i. References are received from EMRSs regarding the officials authorised for operating the EMRS bank accounts. In this regard, kindly refer the revised recurring guidelines issued vide letter dated 01.05.2025 (Circular no. 114), wherein the officials authorised for operating the bank accounts were notified. In this regard, it is reiterated that two signing authorities for operating of bank accounts shall be as follows: -

1. First signatory (DDO): Principal/In-charge Principal (in case regular post of Principal is vacant).

2. Second signatory: Senior most PGT in the EMRS

ii. In reference to the subject cited above, NESTS has issued guidelines vide letter dated 13.01.2026 (Circular No. 171) for utilisation of **Repair & Maintenance Component of Recurring Grant**. In this regards, various references have been received from the EMRSs seeking clarification on the procedure to be followed for minor repair works.

In this regard, it is clarified that the work upto Rs. 1,00,000/- per annum can be done with the approval of Principal of EMRS for day-to-day maintenance and do not require the prior approval of NESTS.

This issues with the approval of competent authority.

(Gaurav Pawar)
Deputy Commissioner

Copy to:

1. PS to Principal Secretary of Tribal Welfare/Development Department of the concerned State.
2. PS to Commissioner, NESTS
3. Nodal Officers, State/UT EMRS Society
4. All Principals of EMRSs

राष्ट्रीय आदिवासी छात्र शिक्षा समिति

(जनजातीय कार्य मंत्रालय के अंतर्गत
एक स्वायत्त संस्थान, भारत सरकार)
भू-तल, गेट नंबर-3ए, जीवन तारा बिल्डिंग,
संसद मार्ग, नई दिल्ली-110001
दूर. 011-23340280



National Education Society for Tribal Students

(An Autonomous Organization under
Ministry of Tribal Affairs, Govt. of India)
Ground Floor, Gate No.3 A, Jeevan Tara Building,
Parliament Street, New Delhi-110001
Telephone No. 011-23340280
वेबसाइट/Website: www.tribal.nic.in
Email: nests-tribal@tribal.gov.in

NESTS/Finance/EMRSSocietiesFinance/160/2021-22

Date: 01.05.2025

To,

Secretary/Commissioner/Member Secretary/Director,
State EMRS Societies.

Subject: Issuance of detailed guidelines (Revised) on recurring cost of EMRSs for the FY 2024-25 and FY 2025-26 (01.04.2024 onwards)-reg.

Sir,

With reference to the subject cited above, the National Education Society for Tribal Students (NESTS) is hereby issuing the revised guidelines on recurring expenditure for Eklavya Model Residential Schools (EMRSs) for the financial years 2024-25 and 2025-26. These revised guidelines, effective from 01.04.2024, aim to ensure the smooth and efficient functioning of EMRSs across the country.

2. The guidelines are accompanied by a **Schedule of Power (SoP) for Principals**, along with a model price list, to provide clarity on permissible items of expenditure and accountability mechanisms. These guidelines are to be strictly followed by all EMRSs under your jurisdiction to maintain uniformity and transparency in fund utilization.
3. Further, NESTS has issued a letter dated 22.04.2025 regarding the streamlining of the fund release process to EMRSs through the respective State Societies. Therefore, it is once again reiterated that the recurring funds meant for students are to be released by the State Societies to the concerned EMRSs **within seven (7) days** from the date of receiving funds from NESTS HQ in reference of NESTS circular no. NESTS/Finance/EMRSSocietiesFinance/160/2021-22 dated 22.04.2025. This process shall **not require any separate approval** at the State level.
4. In addition, the State EMRS Societies may request advance funds for newly functional EMRSs expected to commence operations in the upcoming financial year. This advance may be based on estimated expenditure for up to 30 students for a period of three months. Such advances will be adjusted against the subsequent financial year's fund allocation.
5. You are requested to disseminate these revised guidelines and associated documents to all EMRSs and ensure compliance.

This issues with the approval of the competent authority.

Enclosures:

- i. Revised Guidelines on Recurring Expenditure for FY 2024-25 and 2025-26
- ii. Standard Operating Procedure (SoP) for Principals
- iii. Model Price List

Yours faithfully,

(Gaurav Pawar)
Deputy Commissioner (Finance)

Copy to:

1. State Nodal Officer, EMRS Societies.
2. PS to Commissioner, NESTS

Breakup of recurring cost for EMRS (01.04.2024 onwards)

S. No.	Component	Maximum permissible Annual Expenditure per student (w.e.f. 01.04.2024)	Maximum permissible Annual Expenditure per student (w.e.f. 01.04.2025)	Remarks
1	<u>Staff Salary:</u>			This includes the salary of staff (teaching/non-teaching) including allowances and reimbursement to staff. Salary on contractual staff/guest faculty appointed against sanctioned posts
	i. Salary to staff including NPS Share	73,879	77,572	
	ii. Other payments to staff (TA, TTA, Medical, LTC, Retirement dues etc & other salary related payments)	1,541	1,619	
	Sub-total	75,420	79,191	
2	Direct Expenditure on Students	33,305	34,971	Includes expenditure towards Mess Expenditure, Uniform, Text Books, Daily use and Toilet Items, Medical Expenses, CBSE Fees, School Bag etc.
3	(a) Operational Expenditure and Co- Curricular Activities	18,732	20,017	Includes expenses towards: a. Water & Electricity b. Misc. (Postage, Telephone, Office Stationery, Repair of Furniture, Equipment, TA/DA on official duties etc.) c. Maintenance of Computer Labs d. Maintenance & Repair of Buildings e. Conduct of Admission Test f. Contingencies etc.
	(b) Maintenance & Repair of Buildings.	7,000	7,000	
	Sub-total	25,732	27,017	
4	Administrative Expense of State Society	2,675	2,809	The Society will be eligible for administrative expenses, as per their requirement not more than 1.91% of maximum permissible annual expenditure per student.
5	Capital Expenditure	2,927	3,074	This amount shall be made available to EMRS through State EMRS Societies by NESTS on submission of detailed plan & GAP analysis by the State Society.
	Grand Total	1,40,059	1,47,062	

NOTE: State/UTs EMRS societies shall be released grants/funds by NESTS (head-wise) proportionately as per student's strength in MIS portal of NESTS.

Detailed Guidelines for the F.Y. 2024-25 & 2025-26 for recurring cost for EMRS

Detailed guidelines for expenditure under Major Components:

I. Staff Salary

Expenditure on staff salaries of teaching/non-teaching members will be met from this head. It will also include any regular pay, arrears (if any) allowances etc. State Society may please ensure that the **salary component should not be transferred/diverted** to any other component/head of recurring costs.

Salary/consolidated remuneration paid to the Guest Faculty/contractual/outourcing staff, deployed against sanctioned strength of 52 staff will be done from this head. Salary component may be utilized as per overall ceiling in the component.

II. Direct Expenditure on Students

Funds for direct expenditures on students for mess and other activities will be released by NESTS to the concerned state EMRS society and state society shall ensure to utilize the fund as under.

Detailed breakup is given as under:

S.No.	Sub-Component	Total annual Expenditure per student for the FY 2024-25	Total annual Expenditure per student for the FY 2025-26	Remarks
1	Mess Expenditure	24,075	25,279	For any clarifications JNVs norms may be referred subject to budget availability.
2	Uniform	3,465	3,638	
3	Text Books	735	772	
4	Toilet Items	1,386	1,455	
5	Students Misc. Items (Medical expenses on students, CBSE fee, Students stationery, School bags, etc)	3,644	3,826	
	Total	33,305	34,971	

Note: Procurement of food articles, raw material, food tenders, manpower (other than sanctioned staff), fuel charges etc. are to done from mess expenditures.

- Books shall be procured by the Principal of concerned EMRSs through NCERT after availing applicable discounts on the books, Customized bidding on GeM or with competitive pricing through NCERT empanelled dealers.
- Principal may constitute an internal committee of atleast five member for procurement of books in which Principal will be the Chairperson of the Committee with a representative from the concerned DC office.

III. Operational Expenditure & Co- Curricular Activities

Under this head the following expenditures shall be done in general:

- Water & Electricity charges of the school
- Payment to outsource Staff (other than sanctioned posts) for Security Guards, Cleaning Staff & Gardner, Plumber cum electrician etc.
- Hiring of vehicle (Transportation of Goods/Students, Medical emergency, official purpose), Purchase of fuels for genset and operation of other machines etc.
- Housekeeping & Horticulture/beautification related expenditures
- Misc. Office Expenses viz. Stationery, Hospitality, Newspapers/Magazines, Internet/broadband/Telephone, Postage, T.V/Dish Charges etc
- Conduct of Admission Test
- Purchase of different items/appliances/software for disabled students for their accessibility need
- Maintenance and Repair (including AMC, CAMC) of Building, whitewashing/painting – Maximum permissible limit shall be **Rs. 33.60 lakhs** only for schools running more than 5 years (irrespective of student's strength.)
- Operation and Maintenance of pipelines, motors, fixtures & fittings, furniture, machines & equipment (Computer lab & electrical items).
- Expenditures on Sports and cultural activities including consumable and related exp.
- Lab consumables and other related expenditures
- TA/DA claims of the Staff members on official duties
- Expenditures on Office automation
- Purchase of software etc upto Rs. 10,000
- Contingencies etc.

Expenditure on Academic & Co- Curricular Activities

- Conduct of NCC/Scouts & Guides Activities,
- Professional Development of Teachers;
- Setting up of Tribal Culture Corner;
- Introduction of Vocational Courses;
- Other Activities (Pace setting activity, art & culture workshop, development of resource room, etc.)
- Competitive Examination Coaching (online/offline) etc
- TA/DA of the Students on academic/sports/cultural events/tours.
- Any other relevant activities.

IV Non-recurring/Capital Items Expenditure

Funds under this head may be made available to the State Societies as per demand and they will release funds to the schools maximum upto Rs. 14.75 lacs per school per year may be released to State Societies. The demand will be based on proposals received from the schools after taking approval of their competent authority i.e. Commissioner or equivalent for the following items:

- Purchase of library books & related expenses
- Development of Sports Infrastructures, Sports Equipment/facilities etc.
- Laboratory Equipment and related items
- Equipment (Fire Extinguisher, CCTV Camera, Inverter, Intercom, ROs, water cooler machines, & Heaters, Washing Machines etc.)
- Items for Lab/ Smart Classes (Non-consumable - purchase of Hardware, etc.)
- Furniture (For School & Hostel etc.) includes Bed and Mattress etc.
- Office Equipment, Computers, Laptops etc.
- Internet Lease line
- Any other Capital nature items

V Administrative expense of State Society

Expenditure under this head generally be utilized for administrative and establishment expenses of the state societies. However, societies may utilize:

- Provide Free meal facilities to the entitled staff in EMRSs to HMs, Principal, Vice-Principal, Staff Nurse and Hostel Wardens and free lunch to all teachers were approved maximum Rs. 20,000/- per school per month (maximum upto Rs. 2.00 lacs per school per annum)
- Hiring of staff on need basis on contract/outsourcing basis for management of EMRSs as per due procedure
- Any surplus with the society in this head may be utilized for common nature of facilities or expenditure for the schools.
- Expenditures for conduct of state/zonal level programmes including transportation etc.
- Any other activities on need basis from the surplus under this head may be used for items not covered under any other heads of recurring expenditures.
- Any other activity as per discretion of State Society for utilization in the scheme subject to availability of funds.

Points to be noted:

- The above bifurcation is for 480 students and same shall be reduced proportionately for less number of students for each head.
- Utilization of funds **within component** (i.e. sub-items within component) as per these guidelines may be done with the permission of State Societies subject to ceiling of fund allocation in the respective component.
- The State EMRS Society may request funds for upcoming EMRSs that are expected to become operational in the next financial year, based on an estimated expenditure for up to 30 students for a maximum period of three months. This advance shall be adjusted against the fund demand for the following financial year.
- All Principals and Accountants of EMRSs shall ensure to maintain component-wise and sub component-wise expenditure details for expenditure control management.
- Concerned EMRSs are directed to open the EMRS bank account with any nearest nationalized bank only.
- Students shall be allowed TA in maximum 3rd A/C or ordinary public bus. In exceptional circumstances prior permission of the NESTS is required. DA @ the following rates:
 - Rs. 450/- per day for period of more than 12 hours
 - Rs. 300/- per day for duration of 6-12 hours.
 - No DA for less than 6 hours.
- Principals will be responsible for utilization of funds as per applicable rules of Central Governments and guidelines, orders, directions issued by NESTS from time to time.
- Two signing Authority for the purpose of expenditures from PFMS/Bank Accounts as the case may be, will be as under:
 1. First signatory(DDO): Principal/In-charge Principal (in case regular post of Principal is vacant)
 2. Second signatory: Senior most PGT in the EMRS

Note: For smooth functioning of the payments, and expedite the expenditure process in EMRSs 3-4 PGTs (in order of seniority) may be assigned duties as signing authority. In case, of absence/leave of PGT, next available signing authority in order of seniority will perform duties of signing authority.

- All societies/schools shall register on the **Government E-Marketplace (GeM) Portal** and ensure procurement of goods and services through the portal as per the GFR norms.
- **Purchase Advisory Sub-Committee (PASC):**

A Purchase Advisory Sub-Committee shall be constituted in each EMRS consisting of the following Members:

- I. Principal/In-charge Principal (in case regular post of Principal is vacant)-Chairperson
- II. Nominee of the Chairperson – Member

- III. District Education Officer-Member
- IV. Vice Principal senior most teacher of the concerned EMRS- Member
- V. One member of the District Level Committee-Member

- **The Meeting of the PASC shall be conducted in the concerned EMRSs only.**
 - Quorum of the meeting shall be minimum three members of the Committee.
 - Committee may hold as many as meetings required for functioning of the EMRSs. However, minimum one meeting in each quarter should be held of PASC.
 - Role of the Committee will be to discuss procurement matters of Goods and Services in the concerned EMRSs. It will decide the mode of procurement in the EMRS as per the Central Government Rules and following the normal purchase procedure.
- NESTS will reserve the right to use the grants/funds from any of the above heads for conducting any activity at central level after approval of the commissioner, NESTS.
 - The State/UT EMRS Society/Schools will monitor the quality of food, maintenance of schools and facilities provided to the students and other items on regular basis and submit report to NESTS on yearly basis or as and when required.
 - State/UT EMRS Societies has to ensure that the schools under their jurisdiction should comply with the above norms of recurring cost. However, NESTS/MoTA officials may review/inspect/monitor the schools for compliance of above guidelines and may seek report from State/UT EMRS Society from time to time.
 - The recurring cost guideline 2024-25 & 2025-26 will be implemented to the State/UT Society who signed MoU with NESTS and Rs 61,500/- per student p.a. in States/UT Society who have not signed MoU with NESTS.
 - Funds to the State Societies/EMRSs shall be released based on Students data registered as per **MIS portal of NESTS**. State Societies and concerned Principals shall ensure to register the correct number of students on MIS portal.
 - In 1st week of April in the beginning of financial year, the schools will submit the details of grant/funds requirement to the NESTS through State/UT EMRS Society. The society shall consolidate (by adding administrative expenses of society in fund demand received from all schools) and shall submit the grant/fund requirement to NESTS latest by 2nd week of April each year alongwith Utilization Certificate. The maximum permissible cost is based on a school with 480 students and running till 12th standard. Schools running at lesser capacity and not till 12th standard shall be eligible for recurring cost based on the total enrollment in the schools updated on MIS portal.
 - Funds will be released by the NESTS to the concerned State/UT EMRS Society and funds meant for students should be released by the state society to EMRSs, within 7 days of release from NESTS HQ, without any separate approval. Concerned EMRSs are requested to ensure that grants/funds are utilized as per above norms for their smooth functioning and prepare monthly expenditure statement to the NESTS.
 - The State/UT EMRS Society may ensure that **Audited UC and Audited Annual Accounts of Society** may be submitted to the NESTS by October of the respective finance years for release of second instalment of recurring cost.

- Interest earned (if any) against the funds released to the State Societies/EMRSs should be deposited in the **Consolidated funds of India** as per the following time schedule:

Interest period	Depositing Time line
For Interest earned for first three quarters of F.Y. (April to December)	By following 31 st March of the F.Y.
For Interest earned for last quarter of F.Y. (Jan to March)	By following 30 th June, of the F.Y.

* * * * *

Schedule of Power (SoP) for the Principals of EMRSs

Schedule of Power (SoP) for the Principals, detailed in the attached Annexure to this Appendix, are implemented with immediate effect for smooth functioning of the EMRSs in the States, subject to the following conditions:

1. Funds are available for meeting the expenditure.
2. The purchases are made strictly in conformity with the orders issued by the NESTS.
3. The purchase should not be split up so as to avoid the necessity for obtaining the sanction of the higher authority. It is not also permissible to split up an expenditure, which, on the whole, requires the approval of higher authority.
4. Expenditure should be incurred with the regard to broad and general principles of financial propriety, viz.:
 - (a) Excepting in cases where otherwise permitted, the expenditure should not prima facie be more than the occasion demands. Every official of the NESTS is expected to exercise the same vigilance in respect of expenditure authorized/incurred by him as a person of ordinary prudence would exercise in respect of expenditure of his own money.
 - (b) No authority would sanctioning expenditure to pass an order which will be directly or indirectly to his own personal benefit or advantage. One's benefit will include benefit to family members.
 - (c) The funds are not to be utilized for the benefit of individuals or only some of the students/teachers except in pursuance of a recognized policy or for specifically approved purpose.
 - (d) All doubtful cases should be referred to the NESTS for orders prior to incurring the expenditure.
 - (e) Rush of expenditure at the close of the year with a view to spend the funds should, as an absolute rule, be avoided.
 - (f) In keeping with the urgent need for economy, strict regard should be paid to avoiding any expensive item where a cheaper one would serve the same or more or less than same purpose.
 - (g) Provisions of GFR 2017 shall be strictly followed and GeM platform should be used for procurement of articles and services.
5. The expenditure should strictly conform to the standards, scales, limitation etc., as laid down by the NESTS if any.

Other General Principles

6. These SoPs are to be implemented only by the Principal (Principal I/C, if the post of Principal is vacant) and are not to be implemented to any one else. In cases of long absence of the Principal on leave, etc., the SoP may be implemented by the I/c Principal in temporary or ad-hoc charge.
 7. Where annual limits are prescribed are to be utilized in relation to each financial year, i.e., 1st April to 31st March. In order to ensure that the limits are not exceeded, progressive total of the same nature or category should be struck on the vouchers.
 8. These SoPs are to be implemented in respect of his own schools only.
-

Schedule of Power (SoP) for utilization of funds by the Principal of EMRSs

<i>Sl. No.</i>	<i>Nature of Items</i>	<i>Utilization SoP</i>
(a)	For items specified below:	
1.	Payment of Salaries and Allowances	Full limit as per applicable pay and allowances to all staff including self
2.	Conveyance Hire	Full limit as per Govt. of India instructions/NESTS directions time to time
3.	Electric, gas and water charges	Full limit
4.	Fire protection	Rs. 10000/- per annum
5.	Repairs of Instruments equipment and apparatus (other than furniture)	Full limit subject to availability of funds
6.	Municipal Rates and taxes	Full limit, subject to the conditions mentioned below: If the rates and taxes are payable for a group of buildings some of which are not occupied by the school, only proportionate charges based on the accommodation actually occupied by the school shall be paid. Note: Full justification is to be given in each case wherein demurrage is incurred due to no fault of any employee.
7.	Advertisement charges	Rs. 15000/- in each case subject to Maximum of Rs. 50,000/- p.a. This is further subject to the following conditions: Advertisement for posts duly sanctioned and which are vacant should be given in only three leading newspapers in the region. The advertisements for vacancies should, as far as possible, be planned well ahead and consolidated in respect of all EMRSs in the neighborhood and in one or two batches and the total expenditure in the year should not

	exceed Rs. 5,000/- (Centralized notification by State Society is preferred to minimize expenditure)
8. Legal Charges	Except for emergent conditions, as per the prior approval of the State Society/Regional Offices/NESTS HQ. for payment made according to authorized schedule of charges notified by Govt. of India.
9. Liveries and Uniforms to eligible staff	Full limit subject to the eligibility for the different classes of stations scale and periodicity of supply in accordance with Government of India instructions and NESTS.
10. Repair of Furniture	Upto Rs. 2,50,000/- per annum subject to Maximum of Rs.50,000/- each occasion
11. Repair and Maintenance of School Building (minor)	Upto Rs. 2,50,000/- per annum, subject to following due procedure as per GFR
12. (i) Postal and telegraph charges	Full limit
(ii) Installation of telephone/Internet & payment of charges	Full limit for one telephone in the EMRS and Internet Connection
13. Purchase of items for use in the following GFR 2017	Full limit as per norms fixed by the School NESTS for incurring expenditure on These items subject to availability of funds and actual requirement.
(i) Articles for use/consumption in mess-	Implementation of these SoPs is further subject to following proper purchases procedures and other codal formalities prescribed by the NESTS from time to time
(ii) Furniture	
(iii) Uniforms	
(iv) Text books & stationery	
(v) Bedding items	
(vi) Toilet articles	
(vii) Any other students related items	
14. Procurement under Capital Component	Upto Rs. 2,00,000/- each lab total upto Rs. 10.00 lacs per annum on each occasion

	of recurring grant subject to following GFR provisions. Beyond Rs. 10.00 lacs with prior approval of State Society/RO.
15. Hostel – personnel for Kitchen & Hostel, through outsourcing basis on need basis.	Full limit as per norms and procedures decided by NESTS
16. Appointment of staff on Faculty basis upto PGTs	Full limit for period not exceeding Guest Academic Session subject to Intimation of State Society/RO
17. Printing/Publication & Stationary items for office use	Rs. 1,00,000/- per annum
18. Books and Note books	Full limit subject to actual requirement
19. Fixing the allowances of student's expenditure when they are taken out for sports games, etc.	Full limit subject to the rates approved by the NESTS.
20. Medical Expenditure on the Students	Full limit in case of treatment in private hospitals in emergent conditions subject to post facto approval from State Society/RO. Full limit in other cases.
21. Grant of advances on TA/LTC/Medical	Full limit for all staff except self
22. To act as a DDO	Full limit
23. To sanction Expenditure on Medical TA/LTC/CEA etc.	Full limit for all staff except self, subject to directions issued by NESTS time to time
(b) For items not specified above	Rs. 25,000/- each occasion subject to Rs. 2,00,000/- per annum

Note:

- 1. Items which are not covered above, SoP shall be vested with the State Society/RO for management and maintenance of EMRSs.**
 - 2. In case, any clarification matter may be referred to the NESTS through State Society/RO**
-

NATIONAL EDUCATION SOCIETY FOR TRIBAL STUDENTS, NEW DELHI

Model Price list for items to be issued to students in EMRSs

S. NO.	Name of items	Frequency	For Boys			For Girls			Remarks
			Unit	Rate	Total	Unit	Rate	Total	
	Uniform								
1	Full Pants.(as per colour scheme)	Yearly	2	400	800				
2	Full sleeve Shirt(as per colour scheme)	Yearly	2	250	500				
3	Tie	Yearly	1	50	50				
4	Sweater full sleeves	Yearly	1	250	250	1	250	250	As per the climatic condition on need basis
5	Blazer	Yearly	1	600	600	1	600	600	
6	Track Suit(House Colour)	Yearly	1	500	500	1	500	500	
7	House T- Shirt (Sports) (House Colour)	Yearly	1	200	200	1	200	200	
8	Sports Half pant (as per colour scheme)	Yearly	1	100	100	1	100	100	
9	Socks (as per colour scheme)	Yearly	3	40	120	3	40	120	
10	Belt with monogram Buckle	Yearly	1	100	100	1	100	100	Only if skirt is provided upto class VIII
11	School shoes (Black)	Yearly	1	300	300	1	300	300	
12	Sports Shoes (White)	Yearly	1	300	300	1	300	300	
13	Woolen Cap(as per colour scheme)	Yearly	1	70	70	1	70	70	
14	Kurta (As per colour Scheme)	Yearly				2	250	500	Shirt , if skirt is issued
15	Salwar (As per colour Scheme)	Yearly				2	200	400	
16	Waist coat/ Dupatta (As per colour Scheme)	Yearly				2	50	100	
17	House Colour Ribbon	Yearly				2	20	40	
		TOTAL:			3,890			3,580	
	Stationary								
1	Note books A4 size 160 pages Minimum Quantity	Yearly	12	45	540	12	45	540	
2	Gel /Ink Pen (Minimum Quantity)	Yearly	10	5	50	10	5	50	
3	Pencil Minimum Quantity	Yearly	10	3	30	10	3	30	
4	Geometry Box	Yearly	1	50	50	1	50	50	
5	Atlas	Yearly	1	100	100	1	100	100	
6	Map for practice	Monthly as per need	1	50	50	1	50	50	
7	Eraser	Yearly	5	2	10	5	2	10	
8	Graph notebook	Yearly	1	30	30	1	30	30	

Model Price list for items to be issued to students in EMRSs

S. NO.	Name of items	Frequency	For Boys			For Girls			Remarks
			Unit	Rate	Total	Unit	Rate	Total	
9	Drawing Book	Yearly	1	50	50	1	50	50	
10	Water colour/ colour pencil/ crayon	Yearly	1	100	100	1	100	100	
11	Practical Notebook	Yearly	1	50	50	1	50	50	
12	Activity Book	Yearly	1	50	50	1	50	50	
13	Scale	Yearly	1	10	10	1	10	10	
14	Identity Card	Yearly	1	50	50	1	50	50	
15	School Diary	Yearly	1	70	70	1	70	70	
16	Books	Yearly	1	735	735	1	735	735	
		TOTAL:			1,975			1,975	
	Utensils								
1	Stainless Steel Plate with 05 compartment	Yearly	1	200	200	1	200	200	
2	Steel glass	Yearly	1	30	30	1	30	30	
3	Steel Spoon	Yearly	1	10	10	1	10	10	
4	Steel Bowl	Yearly	1	20	20	1	20	20	
5	Plastic bucket and Mug	Yearly	1	120	120	1	120	120	Subject to availability of fund
		TOTAL:			380			380	
	Daily Use items								
1	Bathing soap(75 gm) Branded .	Monthly (10 months)	2	20	400	2	20	400	
2	Washing Soap(100 g) Branded	Monthly (10 months)	3	10	300	3	10	300	
3	Tooth Paste 50 gm Branded.	Monthly (10 months)	1	20	200	1	20	200	
4	Tongue Cleaner- Steel	Yearly	1	20	20	1	20	20	
5	Tooth Brush branded.	Monthly (10 months)	1	15	150	1	15	150	
6	Shoe Polish Branded	Bi Monthly (10 months)	1	30	150	1	30	150	
7	Shoe Brush	Yearly	1	60	60	1	60	60	
8	Hair Cutting .	Monthly (10 months)	1	40	400	1	40	400	
9	Sanitary Napkin for girls.Branded.	Monthly (10 months)				1	50	500	
10	Hair oil (50 ml) Branded	Monthly (10 months)	1	15	150	1	15	150	
11	Shampoo 1 bottle 30ml branded.	Monthly (10 months)	1	40	400				
12	Shampoo 1 bottle 50 ml branded.	Monthly (10 months)				1	50	500	
		TOTAL:			2,230			2,830	
	Bedding items								

Model Price list for items to be issued to students in EMRSs

S. NO.	Name of items	Frequency	For Boys			For Girls			Remarks
			Unit	Rate	Total	Unit	Rate	Total	
1	Quilt 3kg Cotton with cover /Blanket with cover (Standard - 8' X 4')	On Joining (in Class VI / through Lateral Entry)	1	800	800	1	800	800	As per the climatic condition on need basis
2	Coir mattress 6feet *3 feet. 3 inch coir and 1 inch foam.	On Joining (in Class VI / through Lateral Entry)	1	2,500	2,500	1	2,500	2,500	
	Bed sheet (Chadar)	Yearly	1	150	150	1	150	150	
3	Bed sheet	Yearly	1	170	170	1	170	170	
4	Pillow	Yearly	1	150	150	1	150	150	
5	Pillow cover	Yearly	2	40	80	2	40	80	
6	Mosquitoes Net	Yearly	1	180	180	1	180	180	
7	School Bag	Yearly	1	350	350	1	350	350	
8	Towel (good quality)	Yearly	2	120	240	2	120	240	
		TOTAL:			4,620			4,620	
		G.TOTAL:			13,095			13,385	

Note: The above price list is illustrative, however concerned Principals may take decision on itemwise, rates of afore-said items on case to case basis and subject to overall ceiling of the funds under direct expenditures on students.



NESTS/Finance/EMRSSocietiesFinance/160/2021-22-Part(1)

Dated: 13.01.2026

To,

The Commissioner/Director/Member Secretary,
All State/UT EMRS Societies

Subject: Disbursement of Repair & Maintenance Component of Recurring Grant to EMRS – reg

Sir/Madam,

During the visit of EMRSs by various officials of NESTS/MoTA, it has been observed that a large number of Eklavya Model Residential Schools (EMRS) requires immediate repair & maintenance. To ensure safe and secure environment to students and staff, there is a need of immediate and systematic repair & maintenance.

2. To fast track the maintenance of building and in line with the Govt. of India policy of giving benefit directly to expenditure unit and ensuring timely execution of critical maintenance activities, the Ministry of Tribal Affairs (MoTA), has approved a policy modification whereby the Maintenance of Building component of the Recurring Grant shall be released directly to the respective EMRS. However, in case where state societies have signed MoU with the NGOs for operation and management of EMRSs, the fund shall continue to be released to the state societies, as per the existing mechanism.

3. Under this revised policy framework, the Principals of EMRS are authorized to incur expenditure for Maintenance of Building component of the Recurring Grant. The preparation of estimates, execution of works, monitoring, and facilitation shall be carried out with the assistance and supervision of the District Collector or any department designated by the District Collector.

4. The maximum permissible expenditure under the Maintenance and Repair of Building component shall be ₹7,000 per student per annum for EMRS that have been operational in own building.

5. Moreover, NESTS has already released funds under the Maintenance of building component to few of the State EMRS Societies. In this regard, the concerned State EMRS Societies are directed to ensure that the funds released as per Annexure-A is transferred to the respective EMRSs immediately, if the amount is not already spent. The balance unspent amount should be immediately transferred to the maintenance bank account of EMRSs.

6. To ensure the effective utilization of funds, all schools are directed to open a separate maintenance bank account with bank as per the Annexure-B, for receiving funds under the Maintenance of Building component. Moreover, banks will submit the EMRS wise bank statement at the end of each month to NESTS and EMRSs for monitoring of expenditure if needed. The contact details of the bank officials for coordination are as follows: -

Canara Bank: - Sh. Nikhil Kumar, Sr. Manager, Mob: - 90158 53517

Bank of Baroda: - Sh. Lokesh Kumar Singh, Mob: - 79823 78872

7. All the Principals are further directed to submit the maintenance estimate prepared by the department authorised by the District Collector and duly signed by the principal within 15 days along with maintenance bank account details to NESTS with advise to state societies also. Once the estimate is submitted the maintenance amount, subject to maximum ceiling permissible for school, would be transferred to maintenance bank account of school with advise to state societies. The department authorised by District Collector would do tendering and execution of work. The payment would be released by Principal as per scope of work and payment schedule of contract.

8. State Societies would conduct the audit of the funds disbursed to the EMRSs at regular intervals as per existing practice.

This issues with the approval of competent authority.

(Prashant Kumar Meena)
Addl. Commissioner

Copy to:

1. PS to Principal Secretary of Tribal Welfare/Development Department of the concerned State
2. PS to Commissioner, NESTS
3. District Collectors of the concerned districts
4. Nodal Officers, State/UT EMRS Society
5. All Principals of EMRSs
6. The Under Secretary, EMRS Division, MoTA
7. GM Bank of Baroda/Canara Bank Government business

Annexure-A**Fund released by NESTS under Repair & maintenance component for the FY 2025-26**

Manipur	EMRS Tamenglong	33,60,000
Manipur	EMRS Gamnom Sapormeina	33,60,000
Manipur	EMRS Moreh	33,60,000
Total		1,00,80,000

Himachal Pradesh	EMRS Bharmour	7,00,000
Himachal Pradesh	EMRS Pangi	7,35,000
Himachal Pradesh	EMRS Nichar	13,68,500
Himachal Pradesh	EMRS Lahaul	7,42,000
Total		35,45,500

Annexure-B

State/UTs	No. Of School	Bank Name
Assam	6	Bank of Baroda
Dadra & Nagar Haveli and Daman & Diu	1	Bank of Baroda
Gujarat (Except 6 schools run by NGO)	38	Bank of Baroda
Himachal Pradesh	4	Bank of Baroda
Jharkhand (Except 7 schools run by NGO)	44	Bank of Baroda
Madhya Pradesh	63	Bank of Baroda
Maharashtra	37	Bank of Baroda
Manipur	5	Bank of Baroda
Meghalaya	2	Bank of Baroda
Rajasthan	31	Bank of Baroda
Andhra Pradesh	28	Canara Bank
Chhattisgarh	75	Canara Bank
Jammu & Kashmir	6	Canara Bank
Karnataka	12	Canara Bank
Kerala	4	Canara Bank
Mizoram	11	Canara Bank
Nagaland	3	Canara Bank
Odisha	47	Canara Bank
Sikkim	4	Canara Bank
Telangana	23	Canara Bank
Tripura	12	Canara Bank
Uttar Pradesh	3	Canara Bank
Uttarakhand	4	Canara Bank