

राष्ट्रीय आदिवासी छात्र शिक्षा समिति

(जनजातीय कार्य मंत्रालय के अंतर्गत
एक स्वायत्त संस्थान, भारत सरकार)
भू-तल, गेट नंबर-3ए, जीवन तारा बिल्डिंग,
संसद मार्ग, नई दिल्ली-110001
दूर. 011-23340280



National Education Society for Tribal Students

(An Autonomous Organization under
Ministry of Tribal Affairs, Govt. of India)
Ground Floor, Gate No.3 A, Jeevan Tara Building,
Parliament Street, New Delhi-110001
Telephone No. 011-23340280
वेबसाइट/Website: www.tribal.nic.in
Email: nests-tribal@tribal.gov.in

**NESTS/Finance/EMRSSocietiesFinance/160/2021-22
(Comp. No. 29348)**

Date: 14.07.2026

To,

All the Nodal Officer, EMRS State Society
All the Principals of EMRSs

Sub: - Guidelines for Utilization of Fund under Repair & Maintenance.

In order to ensure uniformity, transparency, and effective utilization of fund under the Repair and Maintenance, the following guidelines shall be followed:

1. Eligibility of Schools

- Every EMRS functioning in its own permanent building shall be eligible to receive a maximum Repair and Maintenance grant of ₹18.00 lakh per annum, irrespective of the number of enrolled students.
- In cases where two EMRSs are functioning from the same building, the Repair & Maintenance (R&M) grant shall be released only to the EMRS in whose name the building is registered or officially allotted.
- EMRSs functioning in Government-owned buildings shall also be eligible to receive the Repair and Maintenance grant of ₹18.00 lakh per annum. Guidelines issued vide circular no 184 dated 03.02.2026 is withdrawn.
- In cases where an EMRS is being operated through an NGO, the Repair and Maintenance grant shall be released to the concerned State EMRS Society, which shall be responsible for execution of the maintenance works.

2. EMRS Maintenance & Repair (M&R) Committee

EMRSs M&R Committee of the following members shall be constituted for ensuring the M&R work: -

- Principal- Chairman
- Vice Principal/ Senior most Teacher
- Representatives of students (Junior/Senior separately for boys and girls)
- Representative of teachers and office staff.
- House Master/Mistress
- Representative of Parent Teacher Association

The committee shall finalize the comprehensive Annual Maintenance Plan for EMRS campus before commencement of every FY. The progress of repair and maintenance work and utilization of M&R fund shall be reviewed through monthly review meeting of committee.

3. Preparation of Estimates & Sanctioning of Administrative Approval and Expenditure Sanction (AA&ES)

- a. Repair and Maintenance works shall be undertaken on the basis of a detailed estimate prepared by the Central Public Works Department (CPWD) or any other department designated by the District Collector.
- b. Technical Sanction shall be accorded by the Central Public Works Department (CPWD) or any other department designated by the District Collector and the Principal of the EMRS shall accord the Administrative Approval and Expenditure Sanction.
- c. The execution of Repair and Maintenance works by CPWD or any other department designated by the District Collector shall be carried out strictly in accordance with the provisions of the General Financial Rules (GFR), 2017. The payment would be released by Principal as per scope of work and payment schedule of contract.

4. Utilization of Funds

- a. The Repair and Maintenance grant shall be utilized exclusively for routine, preventive, and essential maintenance of existing infrastructure.
- b. The grant shall not be utilized for construction of new buildings, creation of new assets, expansion of existing infrastructure or any other capital nature works.
- c. The execution of Repair and Maintenance works shall be carried out strictly in accordance with the provisions of the General Financial Rules (GFR), 2017, and other instructions issued by the Government of India from time to time.
- d. As per the DoE OM No. 42(02/PF-II/2014) dated 23.03.2026, expenditure can be done for till September, 2026. therefore, schools may utilize maximum up to 50% of the sanctioned annual Repair and Maintenance grant, i.e., up to ₹9.00 lakh, for essential maintenance works till September, 2026. However, the M&R Committee shall prepare the comprehensive Annual Maintenance Plan for the entire FY.

5. Monitoring of Funds

The fund sanctioned under the M&R shall be monitored by the Civil Division, NESTS on monthly basis.

This issues with the approval of competent authority.

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(Prashant Kumar Meena)
Addl Commissioner

Copy to: -

1. PS to Principal Secretary of Tribal Welfare/Development Department of the concerned State
2. District Collectors of the concerned districts
3. The Executive Engineer, NESTS
4. The Under Secretary, EMRS Division, MoTA