

राष्ट्रीय आदिवासी छात्र शिक्षा समिति  
(जनजातीय कार्य मंत्रालय के अंतर्गत  
एक स्वायत्त संस्थान, भारत सरकार)  
भू-तल, गेट नंबर-3ए, जीवन तारा बिल्डिंग,  
संसद मार्ग, नई दिल्ली-110001  
दूर. 011-23340280



**National Education Society for Tribal Students**

(An Autonomous Organization under  
Ministry of Tribal Affairs, Govt. of India)  
Ground Floor, Gate No.3 A, Jeevan Tara Building,  
Parliament Street, New Delhi-110001  
Telephone No. 011-23340280  
वेबसाइट/Website: www.tribal.nic.in  
Email: nests-tribal@tribal.gov.in

F. No. NESTS/H-1/58/Policy/2024-2025

Date: 29.07.2026

## NOTICE

### **Subject: Submission of documents for claiming benefits under NESTS Term Insurance Policy**

In the unfortunate event of the death of a NESTS employee covered under the NESTS (Term) Insurance Scheme, the nominee/legal heirs of the deceased employee may submit a claim for insurance benefits.

The nominee/legal heirs is required to submit the claim documents through the Principal of the concerned Eklavya Model Residential School (EMRS). The Principal shall verify the documents and forward the same to the National Education Society for Tribal Students (NESTS), New Delhi through State EMRS Society for further processing.

The following documents are required to be submitted by the nominee/legal heirs for settlement of the insurance claim:

1. Duly filled and signed Insurance Claim Form.
2. Death Certificate of the deceased employee (original).
3. Copy of Aadhaar Card/PAN Card of the deceased employee.
4. Copy of Aadhaar Card /Pan Card of the nominee/legal heirs.
5. Nomination Form. If nomination form is not filled, then, legal heir certificate along with NOC from other legal heirs.

**Note: Legal heir certificate issued by the Revenue Authorities of the State concerned or Succession Certificate issued by the Court of competent jurisdiction. No Objection Certificate signed by the legal heirs on Stamp paper of Rs.100/- duly verified by notary public.**

6. NEFT details/cancelled cheque of the nominee's/legal heir bank account showing account number and IFSC code.

All concerned are advised to ensure that the documents are complete and submitted promptly through the Principal of the concerned EMRS to avoid any delay in settlement of the claim. The proforma of claim form is enclosed for reference.

Information pertaining to Sl. Nos. 1 to 3 and 5 in the claim form will be filled in by NESTS.

This issues with the approval of the competent authority.

*Harsh* / 29.7.26

( Harsh Agnihotri )  
Assistant Commissioner

Encl: Proforma of Claim Form